

Sierra Vista Residential Community, Inc.

NOTICE OF TRANSITION/ANNUAL MEETING November 13th, 2024 6:30 P.M.

October 1, 2024

In accordance with Article 3, Section 3.3 of the Bylaws for Sierra Vista Residential Community, Inc., you are hereby given notice that the Annual Homeowners Meeting is scheduled for **Wednesday, November 13th, 2024, at 6:30pm via Go To Meeting.**

**Sierra Vista Transition Meeting
Nov 13, 2024, 6:30 – 7:30 PM (America/Chicago)**

Please join my meeting from your computer, tablet or smartphone.
<https://meet.goto.com/764137413>

You can also dial in using your phone.
Access Code: 764-137-413
United States: [+1 \(571\) 317-3122](tel:+15713173122)

As the neighborhood is now complete, Sierra Vista Residential Community, Inc HOA will be transitioning to homeowner control. An election of three (3) homeowners will be held for the initial homeowner board. If you wish to be on the ballot, please fill out the attached candidate questionnaire and return to heather@legacysouthwestpm.com by November 12th, 2024. Nominations will not be taken from the floor. Voting will take place after the meeting online at www.sierravistahoa.com and will stay open for 72 hours. Homeowners must be registered on the website before voting. The winners will be announced by email and posted on the Sierra Vista website.

Attached you will find a Proxy. We will need the presence of ten (10) percent of the Members to constitute a quorum and the proxy counts towards the quorum. If you are unable to attend the meeting, please fill out the attached Proxy and return to Heather Smith via email at Heather@legacysouthwestpm.com. Should you not wish to vote, please select “for quorum purposes only” on the proxy.

Thank you,

Heather Smith, Property Manager

Sierra Vista Residential Community, Inc.

Sierra Vista Annual Meeting

Agenda

- I. Call to order
 - a. Establish quorum
 - b. Proof of notice
 - c. Introductions
- II. The Workings of an HOA
- III. Financial review
- IV. Call for candidates and voting process
- V. Adjournment
- VI. Questions and answers

Sierra Vista Residential Community, Inc.

******* Important – Do Not Discard *******
2024 Annual Meeting
Proxy

I, the undersigned, being the record Owner of the property identified below, or being the authorized voting representative for the property, hereby revoke any previous proxies and grant to the person, identified below (“my Proxy Holder”) my revocable Proxy as a Member of Sierra Vista Residential Community, Inc. (the “Association”), at the Annual Meeting of the Association scheduled for November 13th, 2024 or as such meeting may be rescheduled, adjourned, or recessed and reconvened. The undersigned appoints:

- Quorum purposes only
- _____ [a member (owner) of the Association]

As the proxy holder of the undersigned, with power of substitution to vote and otherwise represent all the membership interest of the undersigned at the Annual Meeting of the members of the Association, Inc.

Sign and Date

In order for this Proxy to be valid it must be signed and dated.

Executed this Date (specify date): _____

Your Signature-Owner/Member

Your Printed Name-Owner/Member

Property Address

E-mail Address

Where I am present in person and elect to act on my own behalf at said meeting or with respect to a specific act of the Association, such presence or action will supersede and suspend the effectiveness of this proxy. Where I have given my written proxy to another named person dated later than the date hereof, such subsequent proxy will supersede and suspend the effectiveness of this proxy. This form may be mailed or e-mailed. Please see the information below.

The deadline to return the proxy is Wednesday, November 13th, 2024, by noon to Heather@legacysouthwestpm.com

Sierra Vista Residential Community, Inc.

Board of Directors Candidate Questionnaire

Name: _____ Address: _____

Phone: _____ Email: _____

Please tell us about yourself: Include business, Spouse, Children, Hobbies etc.

Please write past experiences/work that qualifies you for a position on the Board of Directors.

Do you have any commitments that will restrict you from serving on the Board of Directors (Travel, employment, other meetings)?

By submitting this form and signing below, I acknowledge that if elected to the Board of Directors I accept those responsibilities as described in the Governing Documents of the Association.

Also, I understand that, by Texas State Law, I will be unable to serve on the ACC committee if I, or any member of my household hold a position on the Board of Directors.

Sign and date

Please return by 5:00 pm on November 12th, 2024, to Heather Smith
via email Heather@legacysouthwestpm.com